



**U.S. CONGRESSMAN GARRET GRAVES**  
***SIXTH CONGRESSIONAL DISTRICT OF***  
***LOUISIANA***

**Nomination Application Package for the**  
**United States Service Academies**

*Acceptance at an Academy involves at least a nine year obligation to the particular Service: four years at the Academy and five years with the Service.*

*It is in your best interest to request a nomination through all sources available to you: Presidential, Vice Presidential, Senatorial and Congressional. If your father or mother is active duty military, or was killed in action, you may be eligible for a Presidential or Vice Presidential nomination. Please contact the Service Academy for more information. It is strongly recommended each candidate apply to both U.S. Senators and his or her Representative.*

Eligibility Requirements

As of July 1<sup>st</sup> of the year of admission, applicants must meet the following requirements:

- ❖ Age: at least 17 by July 1<sup>st</sup> of entering year, but not older than 23
- ❖ Citizenship: U.S. citizen or have obtained citizenship by graduation
- ❖ Residency: a legal resident of the state of Louisiana
- ❖ Marital Status or Dependency: unmarried, not pregnant, and have no legal obligation to support a child or dependent
- ❖ Academic: complete SAT I or ACT examinations. (Contact individual Academies for their specific requirements.)
- ❖ Health: Must pass academy physical requirements and medical examination
- ❖ Character: Of strong moral character

## READ INSTRUCTIONS CAREFULLY

### **Nomination Procedures**

TO BE CONSIDERED FOR A NOMINATION BY CONGRESSMAN GARRET GRAVES, EACH APPLICANT MUST SUBMIT AN APPLICATION PACKAGE ON OR BEFORE OCTOBER 28TH OF THE YEAR PRECEDING DESIRED ENTRY INTO A U.S. SERVICE ACADEMY.

LATE APPLICATIONS OR MATERIALS RECEIVED SEPARATELY (SUCH AS LETTERS OF RECOMMENDATION, TRANSCRIPTS, OR OTHER ATTACHMENTS) CAN NOT BE CONSIDERED.

EACH PACKAGE MUST CONTAIN THE ITEMS LISTED BELOW:

- ❖ **Application Form**
- ❖ **Extra-curricular Activities Worksheet**
- ❖ **Nomination Board Questionnaire)**
- ❖ **Letters of Recommendation:** There is a limit of five letters of recommendation, with a minimum of three. One letter must be written by your High School Principal or Guidance Counselor. The other letters may be written by teachers, coaches, scout masters, clergy or community leaders who can accurately comment on your character, abilities and potential for success in an Academy environment. Recommendations by family members are discouraged, but will be accepted in exceptional circumstances. All letters should be submitted with your completed package. All letters must be submitted. Please do not send additional certificates, letters, photos, etc., as only the required documents will be used for consideration.
- ❖ **Resume** (one page only)
- ❖ **High School and/or College Transcript**
- ❖ **SAT/ACT Scores:** Scores may be submitted with the candidate's high school transcript. All testing scores must be received by the date the of Review Board interviews (late November/early December), as results received later cannot be considered for our purposes. You are encouraged to retake the SAT or ACT exam in order to improve your academic competitiveness. Academies will accept the highest scores in each academic area, regardless of test date. If a math score is higher on one test date, and a verbal score on another, the academies will select the highest scores.
- ❖ **Recent headshot or photo**
- ❖ **Delivery Instructions:** Please submit all of the above required items to our Baton Rouge office. Packages must be submitted **NO LATER THAN OCTOBER 28TH.**

### **Interviews** (Interviews will be held in **EARLY DECEMBER**)

Qualified applicants will be invited to a mandatory meeting with Congressman Graves' Academy Nomination Review Board for an interview. This well-qualified, non-partisan board ensures a fair and impartial process. Applicants are encouraged to dress appropriately for the Review Board interviews. It is recommended that men wear dress slacks and shirt, or a coat and tie. It is recommended ladies wear dress pants or skirt and dress shirt, or a dress. JROTC uniforms are acceptable and encouraged. Tee shirts and jeans are not recommended. Interviews are scheduled to be held in early December. Exact time and date will be determined after the October 28th deadline. **All testing scores must be submitted on or before this interview as results received later cannot be considered.**

**Selection Announcement:** Nominations will be announced in late January.

**Questions:** Please contact Jonathan Smith at 225-442-1731 or jonathan.smith2@mail.house.gov

## SERVICE ACADEMY NOMINATION APPLICATION

Applicants must directly contact the Academies to open an admissions file. The Academies will return to you their Candidates Kit with specific instructions for their admissions process. **The Congressional nomination materials ARE SEPARATE FROM the materials you must provide to the Academies. It is to your advantage to apply to more than one Academy.**

**I wish to be nominated to the following Academy(s) in this order of preference** (mark only the academies to which you seek a nomination):

\_\_\_\_ U.S. Air Force Academy  
\_\_\_\_ U. S. Military Academy

\_\_\_\_ U.S. Naval Academy  
\_\_\_\_ U. S. Merchant Marine Academy

Full Name: \_\_\_\_\_  
(Last) (First) (Middle)

SSN: \_\_\_\_/\_\_\_\_/\_\_\_\_

DOB: \_\_\_\_\_

AGE: \_\_\_\_\_

GENDER: M / F

Home Phone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_

Other: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Permanent Address

Temporary Address (if applicable)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Father's Name: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_

I UNDERSTAND THAT IN ORDER TO RECEIVE CONSIDERATION FOR A NOMINATION, MY **COMPLETE** APPLICATION PACKAGE MUST BE RECEIVED IN THE **Baton Rouge** OFFICE NO LATER THAN October 28<sup>th</sup> OF THE YEAR PRECEDING MY DESIRED ENTRY INTO A SERVICE ACADEMY. I UNDERSTAND THAT, IF ACCEPTED INTO AN ACADEMY, THIS IS A NINE YEAR COMMITMENT. FOUR YEARS IN THE ACADEMY AND FIVE YEARS OF SERVICE UPON GRADUATION.

I MEET ALL ELIGIBILITY REQUIREMENTS SET FORTH IN THIS APPLICATION, AND ALL INFORMATION IS TRUTHFUL AND ACCURATE TO BEST OF MY KNOWLEDGE. I PERSONALLY COMPLETED THIS APPLICATION, AND I UNDERSTAND THAT NO CHANGES OR ADDITIONS MAY BE MADE TO THIS PACKAGE ONCE SUBMITTED.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

It shows responsibility when the student handles all correspondence and contact with my office. Please note that while we understand that sometimes it is easier for the parent to make contact, we prefer to work with you, the student, as this is a major commitment on your part.

**\*\*PLEASE SEE PAGE 8 FOR COMPLETE PACKAGE CHECKLIST\*\***

Internal Use Only

Date Complete Package Received in Baton Rouge Office:

Signed:

Have you applied for a nomination by another source? If you have received a nomination from another source, please indicate by marking an "N" next to the source. Please check all that apply:

- ☐ Senator Cassidy
- ☐ Senator Vitter
- ☐ Service Related
- ☐ Congressman Abraham

- ☐ Congressman Boustany
- ☐ Congressman Fleming
- ☐ Congressman Richmond
- ☐ Congressman Scalise
- ☐ Other\_\_\_\_\_

### **EDUCATIONAL HISTORY**

Name of High School: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Guidance Counselor: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_ Estimated Class Rank & Class Size: \_\_\_\_\_ / \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ Grade Scale Used: \_\_\_\_\_

SAT Composite: \_\_\_\_\_ Reading: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_

ACT Composite: \_\_\_\_\_ English: \_\_\_\_\_ Math: \_\_\_\_\_

Reading: \_\_\_\_\_ Science Reasoning: \_\_\_\_\_

Grade Point Average, Scale, Class Rank & Size (if recorded by school) must be included on your high school transcript.

Official SAT/ACT scores must be sent directly from SAT and/or ACT to the **Baton Rouge** office address (see bottom of page 8).

College (if applicable): \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ Hours Completed: \_\_\_\_\_ Major: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

**EMPLOYMENT HISTORY**

Start with most recent; use additional sheets if necessary.

Place of Employment: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

**CRIMINAL INFORMATION**

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☐ No

INCLUDING, BUT NOT LIMITED TO: driving while intoxicated or impaired or disorderly conduct charge

DO NOT INCLUDE: speeding tickets, parking tickets or traffic violations for which you did not receive any points

If yes, explain (attach additional sheets as necessary): \_\_\_\_\_

**MEDICAL INFORMATION**

Have you taken or been scheduled to take your Academy Medical Exam (scheduled by DODMERB)?

☐ Yes ☐ No

Have you taken or been scheduled to take your Physical Aptitude Exam?

☐ Yes ☐ No If yes, when? \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

## **EXTRACURRICULAR ACTIVITIES WORKSHEET**

**ATHLETIC ACTIVITIES:** Mark "JV" Junior Varsity or "V" Varsity in the appropriate space. Specify with an "L" if you lettered in the sport. Specify with a "C" if you were Captain of that sport.

### **HIGH SCHOOL**

	<b><u>9</u></b>	<b><u>10</u></b>	<b><u>11</u></b>	<b><u>12</u></b>
Baseball	—	—	—	—
Basketball	—	—	—	—
Cheerleading	—	—	—	—
Cross Country	—	—	—	—
Drill Team	—	—	—	—
Football	—	—	—	—
Golf	—	—	—	—
Soccer	—	—	—	—
Swimming/Diving	—	—	—	—
Tennis	—	—	—	—
Track/Field	—	—	—	—
Water Polo	—	—	—	—
Wrestling	—	—	—	—
Softball	—	—	—	—
_____	—	—	—	—
_____	—	—	—	—

### **NON-SCHOOL ATHLETICS**

Baseball	_____
Basketball	_____
Football	_____
Golf	_____
Gymnastics	_____
Running	_____
Karate	_____
Racquetball	_____
Skiing	_____
Soccer	_____
Softball	_____
Swimming	_____
Tennis	_____
Track/Field	_____
Volleyball	_____
_____	_____

### **EXTRA-CURRICULAR ACTIVITIES**

Student Body Representative	_____
Scouting	_____
Church Activities	_____
Band/Orchestra	_____
Music/Singing	_____
Debate	_____
Drama	_____
School Yearbook/Newspaper	_____
Key Club	_____
Language or Science Club	_____
ROTC	_____
Civil Air Patrol	_____
_____	_____

### **LEADERSHIP ROLES**

Editor, Yearbook/Newspaper	_____
Boys/Girls State	_____
Student Body President	_____
Class President	_____
Student Body Officer	_____
Athletic Team Captain	_____
Eagle Scout	_____
ROTC	_____
Other Military Officer	_____
Other School Club Officer	_____
Non-school Club Officer	_____
_____	_____

### **AWARDS AND HONORS**

_____	_____
_____	_____
_____	_____

### **COMMUNITY INVOLVEMENT**

_____	_____
_____	_____
_____	_____

ANY OTHER EXTRA CURRICULAR ACTIVITIES OR AWARDS MAY BE NOTATED IN YOUR RESUME.  
Do not attach copies of commendations, certificates, photos, etc.

Applicant Signature: \_\_\_\_\_

**SERVICE ACADEMY NOMINATION BOARD QUESTIONNAIRE**

Answer the following question as briefly as possible in the space provided below. Please type or print legibly in black ink. DO NOT attach separate pages.

**Why are you interested in attending a Military Service Academy? What have you done to learn more about what a commitment to one of the Academies entails?**

Applicant Signature: \_\_\_\_\_

**Checklist for your Congressional Nomination Application Package**

REMEMBER: YOUR PACKAGE IS NOT CONSIDERED COMPLETE WITHOUT THE INFORMATION REQUIRED AS INDICATED ON PAGE 2. YOUR APPLICATION PACKAGE PLUS ANY REQUESTED ITEMS MUST BE RECEIVED IN THE Baton Rouge OFFICE NO LATER THAN OCTOBER 28th OF THE YEAR PRECEDING YOUR DESIRED ENTRY INTO A U.S. SERVICE ACADEMY.

PLEASE INITIAL TO INDICATE ITEM IS INCLUDED IN YOUR PACKAGE. PLEASE RETURN IN THE FOLLOWING ORDER, AND RETURN THIS WORKSHEET WITH YOUR COMPLETED PACKAGE:

- \_\_\_\_\_ Nomination Application Package, pages 3-8 (6 pages) \*\*Do not forget to sign where requested\*\*
- \_\_\_\_\_ Resume (1 page)
- \_\_\_\_\_ Recent Headshot Photo
- \_\_\_\_\_ An **official** transcript of your high school record including your final junior year grades  
*If you are a college student, please include your high school and college transcripts.*
- \_\_\_\_\_ Your numerical class rank shown on transcript (please note if your school does not rank)
- \_\_\_\_\_ An **official** copy of your SAT and/or ACT scores sent directly from SAT and/or ACT to the **Baton Rouge Office**
- We will accept scores from the September and October test dates. However, your Nomination Package is incomplete without your test scores, and you will be disqualified if your scores are not received by the time nomination interviews are concluded.*
- \_\_\_\_\_ Letters of recommendation

**LETTERS OF RECOMMENDATION**

Furnish three, but no more than five, letters of recommendation supporting your nomination. One letter must be written by your High School Principal or Guidance Counselor. It is not necessary to send certificates, additional letters, photos, etc., as only the required documents will be used for consideration. Letters **MUST** be included in your package and **NOT** sent separately.

	Name	Title /Organization
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

*Items must be submitted as a package and not individually. Due to space restrictions, only the required materials will be used in consideration of your nomination request.*

YOUR COMPLETED CONGRESSIONAL NOMINATION APPLICATION PACKAGE MUST BE SUBMITTED TO:

UNITED STATES CONGRESSMAN GARRET GRAVES  
ATTENTION: JONATHAN SMITH  
2351 ENERGY DRIVE, SUITE 1200  
BATON ROUGE, LA 70808

Applicant Signature: \_\_\_\_\_